Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Rabun County Schools

Date of Administrative Review entrance conference: October 31st, 2017

Date the final review results were provided to the School Food Authority: November 1st, 2017

Date review summary was publicly posted: ______________________

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   - [X] School Breakfast Program
   - [X] National School Lunch Program
   - [□] Fresh Fruit and Vegetable Program
   - [□] Afterschool Snack
   - [□] Special Milk Program
   - [□] Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - [□] Community Eligibility Provision
   - [X] Special Provision 2 for Breakfast Only

Review Findings
3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - [X] Yes  [□] No
Review Year: 2018  
Month of Review: October  
Lead Reviewer: J'Amy Petersen  

Commendations:  
Rabun County SNP administrative staff were well organized and accurate with required documents.  
Rabun County SNP staff were cooperative, provided excellent customer service and appealing nutritious meals.  
Rabun County School Nutrition Program is well respected and gratefully appreciated for their services throughout the school district.  

Recommendations:  
After reviewing the F/R applications the SA reviewers recommend that the software company be contacted to provide an income frequency beyond yearly or annual income determinations.  

Recommend utilizing recipes for the Salad, Sandwich and Potato Bar list under menu items on the food production records.

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
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**Sponsor - Level Findings**

| 100 - Certification and Benefit Issuance | V-0100 | Two benefit issuance roster errors were documented, Corrective action was taken during the onsite AR-Parent/Guardian letters were sent out on 10/30/2017. No further action is needed. The State Agency will calculate fiscal action. |
|-----------------------------------------|-------|---------------------------------------------------------------------|---------------------------------------------------------------------|