Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Pike County

Date of Administrative Review entrance conference: 2/6/2018

Date final review results were provided to the School Food Authority: 3/9/2018

Date review summary was publicly posted: 4/27/2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   ☒ School Breakfast Program
   ☒ National School Lunch Program
   ☐ Fresh Fruit and Vegetable Program
   ☐ Afterschool Snack
   ☐ Special Milk Program
   ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   ☐ Community Eligibility Provision
   ☐ Special Provision 2 – Breakfast Only

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   ☒ Yes          ☐ No
Pike County (714)
Administrative Review Report of Findings
Exit Conference Date: 2/8/2018

Review Year: 2018
Month of Review: December
Lead Reviewer: Lucy Balogun

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><strong>Sponsor - Level Findings</strong></td>
<td></td>
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<tr>
<td>100</td>
<td>V-0100</td>
<td>All selected applications were not correctly approved.</td>
<td>The SFA contacted the households to complete the applications and notified households if a change in benefits was necessary. The SFA provided training to appropriate staff on the correct procedure and provided an agenda, sign in sheet with the date of the training as documentation. The State Agency will calculate fiscal action.</td>
</tr>
<tr>
<td>1000</td>
<td>V-1000</td>
<td>The initial Local Wellness Policy (LWP) submitted for state agency review did not include required elements: measurable goals for nutrition education and promotion, physical activity, and compliance with Smart Snacks was missing.</td>
<td>The LWP was updated during the off-site review to reflect the required elements, including measurable goals for nutrition education and promotion, physical activity, and compliance with Smart Snacks. The SFA provided a plan with the dates the LWP will be included on the LEA Board, the anticipated date that the LWP will be posted to the school system website, the anticipated date that the Wellness Policy Implementation, Monitoring, Accountability and Community Engagement will be completed and anticipated date for the first Wellness Committee meeting. No further documentation is necessary.</td>
</tr>
<tr>
<td>1400</td>
<td>V-1400</td>
<td>When reviewing food storage, noncompliant food items were observed. Items included frozen broccoli from China and canned peaches from China.</td>
<td>The SFA will develop a procedure to correct the finding and will submit a copy of the procedure for corrective action. 2. The SFA will contact the vendor to obtain a statement why non-compliant items were delivered to the school.</td>
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<td><strong>Site - Level Findings: Pike County Elementary School (101)</strong></td>
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<tr>
<td>1100</td>
<td>V-1100</td>
<td>Non-compliant Smart Snack beverages were being sold at the elementary school.</td>
<td>The non-compliant item was removed immediately from the elementary school prior to our visit to the school on February 7. The SFA provided documentation of training to necessary personnel. No further action is necessary.</td>
</tr>
<tr>
<td>1400</td>
<td>V-1400</td>
<td>On-site storage violations were observed to include products without receiving dates in dry and frozen storage. Some spices in storage were outdated.</td>
<td>Corrective Action Statements. Outdated spices were discarded. 1. The SFA will develop a procedure to correct the finding and will submit a copy of the procedure for corrective action. 2. The SFA will provide training to appropriate staff on the correct procedure and submit an agenda, sign in sheet with the date of the training. 3. The SFA will submit a copy of an e-mail or memo sent to staff to inform them of the correct procedure.</td>
</tr>
</tbody>
</table>