Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: **McIntosh**

Date of Administrative Review entrance conference: 12/7/2017

Date final review results were provided to the School Food Authority: 1/5/2018

Date review summary was publicly posted: 1/16/2018

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**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in?
   - ☑ School Breakfast Program
   - ☑ National School Lunch Program
   - ☐ Fresh Fruit and Vegetable Program
   - ☐ Afterschool Snack
   - ☐ Special Milk Program
   - ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - ☑ Community Eligibility Provision
   - ☐ Special Provision 2 – Breakfast Only

**Review Findings**

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - ☑ Yes
   - ☐ No
**Sponsor - Level Findings**

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1600 - School Breakfast and SFSP</td>
<td>V-1600</td>
<td>Information about summer meals was not provided to families by the McIntosh School Nutrition Program (SNP) this past summer.</td>
<td>The McIntosh County SNP with the assistance of IT posted links to summer food sites for the community on their website. No further action is necessary.</td>
</tr>
<tr>
<td>Outreach</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>300 - Meal Counting and Claiming</td>
<td>V-0300</td>
<td>The procedure at Point of Service (POS) is slightly different than the procedure approved on the permanent agreement School Application Information (SAI) page. Since the district is system wide CEP the change did not affect the overall counting and claiming process, but the wording needed to be updated.</td>
<td>The School Food Authority (SFA) corrected the SAI page for Todd Grant to reflect the actual counting procedure implemented at the POS and at the alternate location in the Special Education classroom. No further action is necessary.</td>
</tr>
</tbody>
</table>

**Site - Level Findings: Todd Grant Elementary School (205)**

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<tbody>
<tr>
<td>1400 - Food Safety</td>
<td>V-1400</td>
<td>Upon reviewing temperature logs it was determined that a temperature log for the serving line was missing.</td>
<td>The SFA developed and began completing the serving line temperature log and provided a completed log as documentation. No further action is necessary.</td>
</tr>
</tbody>
</table>