Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Gainesville City Schools

Date of Administrative Review entrance conference: December 12th, 2017

Date the final review results were provided to the School Food Authority: December 13th, 2017

Date review summary was publicly posted: _____________________

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   - School Breakfast Program
   - National School Lunch Program
   - Fresh Fruit and Vegetable Program
   - Afterschool Snack
   - Special Milk Program
   - Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - Community Eligibility Provision
   - Special Provision 2

Review Findings
1. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - Yes
   - No
Review Year: 2018  
Month of Review: December  
Lead Reviewer: J’Amy Petersen

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor - Level Findings</td>
<td>V-RMCRF</td>
<td>Breakfast and lunch prices served to teachers, administrators, custodians and other adults were not priced so that the adult payment in combination with any other payment was sufficient to cover the cost.</td>
<td>The SFA will provide a Corrective Action Document (CAD) stating that they will increase adult meal prices to a level sufficient so that the adult payment in combination with any other payment will be sufficient to cover the cost. Corrective action was received. No further action is needed.</td>
</tr>
<tr>
<td>Sponsor - Level Findings</td>
<td>V-RMCRF</td>
<td>The SFA was out of compliance with the revenue from non-program foods requirement, and the SFA did not take further steps to sufficiently address the non-compliance.</td>
<td>The SFA will submit a CAD stating they will use the USDA non program food tool quarterly to ensure the steps they have taken will sufficiently address any non-compliance. Corrective action was received. No further action is needed.</td>
</tr>
<tr>
<td>Site - Level Findings: Gainesville Exploration Academy (204)</td>
<td>V-1400</td>
<td>A review of products indicate violations of the Buy American provision in 7CFR 210.21(d) at Gainesville Exploration Academy and Mundy Mill Academy. The product observed, Dole diced peach cups, was at both schools and is a product of Thailand. Domestic alternatives were not considered because the SFA was not aware that the product was non-domestic until the review.</td>
<td>The SFA must notify their distributors that non-domestic items will not be accepted without prior approval and provide the State Agency (SA) with a copy. The SFA must train school level managers on the district requirements for Buy American and provide the SA with a copy of the agenda and sign in sheet. All documentation except the sign in sheet has been provided.</td>
</tr>
<tr>
<td>Site - Level Findings: Fair Street International Baccalaureate World School (2550)</td>
<td>V-0400</td>
<td>All required meal components were not available on every reimbursable meal service line to all participating students. During the Review Period, 58 breakfast meals were claimed that did not contain the required ½ cup serving of fruit.</td>
<td>The SFA will provide training to staff on the importance of writing all information on the Production Record and that the manager count food items to insure enough food was served for the number of meals counted. The SFA will submit an agenda and sign in sheet with the date of the training. An additional week of breakfast Production Records will be provided to the State Agency for review. The State Agency will calculate fiscal action. All documentation except the sign in sheet has been provided.</td>
</tr>
</tbody>
</table>