Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Bartow County Schools

Date of Administrative Review entrance conference: 10/30/2017

Date final review results were provided to the School Food Authority: 11/30/2016

Date review summary was publicly posted: 12/19/2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   ☒ School Breakfast Program
   ☒ National School Lunch Program
   □ Fresh Fruit and Vegetable Program
   ☒ Afterschool Snack
   □ Special Milk Program
   □ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   □ Community Eligibility Provision
   ☒ Special Provision 2 – Breakfast Only

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   ☒ Yes □ No
**Bartow County (608)**

**Administrative Review Report of Findings**

Exit Conference Date: 11/2/2017

Review Year: 2018
Month of Review: September
Lead Reviewer: Linda Waters

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
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</thead>
<tbody>
<tr>
<td><strong>Sponsor - Level Findings</strong></td>
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<tr>
<td>100 - Certification and Benefit Issuance</td>
<td>V-0100</td>
<td>One application out of the 590 reviewed was miscategorized as free and should have been reduced.</td>
<td>The SFA notified the household of the change in benefits, allowing 10 days before changing the status of the application. The SFA provided a copy of the letter as documentation.</td>
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<td><strong>Site - Level Findings: White Elementary School (175)</strong></td>
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<td>1700 - Afterschool Snack</td>
<td>V-1700</td>
<td>Snack counts for the review period showed an underclaim of 5 snack meals.</td>
<td>The SFA developed and implemented a procedure for second party review of snack counts. The SFA provided a copy of the procedure, along with records indicating staff was trained on the procedure. No further action is necessary.</td>
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<td><strong>Site - Level Findings: Adairsville Middle School (301)</strong></td>
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<tr>
<td>1100 - Smart Snacks in School</td>
<td>V-1100</td>
<td>One item in the vending machine (Munchees) did not meet the smart snack standards.</td>
<td>The principal removed the item that did not meet the smart snacks requirement. The SA observed corrective action. No further action is required.</td>
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