Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Atlanta Heights Charter School

Date of Administrative Review entrance conference: __Oct 24, 2017__________

Date the final review results were provided to the School Food Authority: ___1/19/2018_________________

Date review summary was publicly posted: _______________________

---

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   - [x] School Breakfast Program
   - [x] National School Lunch Program
   - [ ] Fresh Fruit and Vegetable Program
   - [ ] Afterschool Snack
   - [ ] Special Milk Program
   - [ ] Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - [ ] Community Eligibility Provision
   - [ ] Special Provision 2

---

Review Findings
3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - [x] Yes
   - [ ] No
# Commission Charter Schools - Atlanta Heights Charter Commission School (7830410)

**Review ID:** 6947  
**Exit Conference Date:** 10/27/2017

- **Review Year:** 2018  
- **Month of Review:** October  
- **Lead Reviewer:** Vincent Booker

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sponsor - Level Findings</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource Mgt Comprehensive Review</td>
<td>V-RMCRF</td>
<td>The SFA applied the correct indirect cost rate but the direct cost base was incorrect. The SFA did not report indirect cost to the state.</td>
<td>SFA will report indirect cost to the state, and submit a corrective action plan outlining what steps they will take to ensure the direct cost base is correct. The corrective action plan was received and approved. No further action is needed.</td>
</tr>
<tr>
<td>Resource Mgt Comprehensive Review</td>
<td>V-RMCRF</td>
<td>After reviewing the year end statement of revenue and expenditures the SFA did not report its contract with the FSMC correctly. Having a FSMC listed expensed as purchased food is not reasonable.</td>
<td>The SFA will submit a corrective action plan outlining its plans to change its reporting method to the state, in order to get in compliance with federal regulations. The corrective action plan was received and approved. No further action is needed.</td>
</tr>
<tr>
<td><strong>Site - Level Findings: Atlanta Heights Charter School (410)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Breakfast</td>
<td>V-0400</td>
<td>The SFA did not provide a 1 cup offering of fruit for breakfast.</td>
<td>Prior to breakfast meal service the SFA added packs of dried cranberries to each serving line. No further correction action needed.</td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Breakfast</td>
<td>V-0400</td>
<td>403F a. Fluid milk was not available in at least the two required varieties throughout the serving period on all meal service lines. The milk delivery did not arrive at it's normal time. The manager contacted milk driver to determine his time of arrival. Milk was delivered prior to lunch.</td>
<td>Milk was delivered prior to lunch. No further action required.</td>
</tr>
</tbody>
</table>