Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Douglas County

Date of Administrative Review entrance conference: February 10, 2020

Date the final review results were provided to the School Food Authority: May 14, 2020

Date review summary was publicly posted: May 19, 2020

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   - X School Breakfast Program
   - X National School Lunch Program
   - □ Fresh Fruit and Vegetable Program
   - X Afterschool Snack
   - □ Special Milk Program
   - □ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - □ Community Eligibility Provision
   - □ Special Provision 2

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - X Yes
   - □ No
<table>
<thead>
<tr>
<th>Section</th>
<th>Form subsection</th>
<th>Site Name</th>
<th>Question #</th>
<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smart Snacks in School</td>
<td>Smart Snacks in School</td>
<td>Lithia Springs Comprehensive High School</td>
<td>1104</td>
<td></td>
<td>Closed</td>
</tr>
<tr>
<td>Corrective Action History</td>
<td>Finding: All items offered in the vending machines were not Smart Snack Compliant. The Oreo cookies were not compliant. Corrective Action: The School Nutrition Director will develop a list of Smart Snack Compliant items that can be sold in the schools. She will provide and discuss this information with the principals at a meeting. A copy of the agenda and a list of the Smart Snack Compliant items will be provided with the State Agency. Documentation was received. This finding is closed.</td>
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</tr>
<tr>
<td>Food Safety, Storage and Buy American</td>
<td>Finding: The School Food Authority/Sponsor’s written Food Safety Plan is not being implemented. Students placed perishable food items on the shared table during breakfast meal service. Corrective Action: School Food Authority will email schools the share table procedures and emphasize that perishable food items cannot be placed on shared tables. Copy of the email along with the agenda where it was covered at a Managers' Meeting will be sent to the State Agency as corrective action. Documentation was received. This finding is closed.</td>
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<tr>
<td>Corrective Action History</td>
<td>Finding: School Food Authority did not properly price their adult meals based on the Lunch Participation and Cost report (attached). School Food Authority charged $3.25 for lunch and plate cost was $3.61. Corrective Action: School Food Authority must raise prices to at least the amount shown as a plate cost on the Lunch Participation and Cost Report or lower their plate cost. The School Food Authority should submit a plan to raise the adult meal price. List the new price and state when the new price will go into effect.</td>
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</tr>
</tbody>
</table>
**Douglas County - Corrective Action Report**

<table>
<thead>
<tr>
<th>Meal Components and Quantities - Day of Review</th>
<th>Factory Shoals Middle School</th>
<th>404</th>
<th>Closed</th>
</tr>
</thead>
</table>

**Corrective Action History**

**Meal Components and Quantities - Day of Review**

**Finding:** Signage promotes juice as an alternative selection to fluid milk throughout the food service area. Posters on the cafeteria doors indicated that students should "Pick One" and the picture was a carton of milk and a carton of juice. The school had both juice and milk in the milk box. There was no signage on the milk box indicating students could select both milk and juice.

**Corrective Action:** The "Pick One" posters were removed from the doors and the Assistant director notified the Central Office that these should be removed from other schools that use them. The district will provide the State Agency with an email sent out to managers requesting they remove the "Pick One" signs, and that juice no longer be in the milk box with milk.

Documentation was received. This finding is closed.

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</thead>
</table>

**Corrective Action History**

**Finding:** Students can purchase beverages from vending machines that are not Smart Snack Compliant. Grades 6 – 8 are not allowed to purchase 20 oz. flavored water and 20 oz. low calorie sodas.

**Corrective Action:** The School Nutrition Director will develop a list of Smart Snack Compliant items that can be sold in the schools. She will provide and discuss this information with the principals at a meeting. A copy of the agenda and a list of the Smart Snack Compliant items will be provided with the State Agency.

Documentation was received. This finding is closed.