Administrative Review Summary SY2020

School Food Authority Name: Walker County Schools

Date of Administrative Review Entrance Conference: March 3, 2020

Date final review results were provided to the School Food Authority: April 15, 2020

Date review summary was publicly posted: April 17, 2020

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   
   □ School Breakfast Program
   □ National School Lunch Program
   □ Fresh Fruit and Vegetable Program
   □ Afterschool Snack
   □ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   
   □ Provision 2

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program regulations?
   
   □ Yes
**Finding:**

Two applications were approved in error - one had a missing adult signature and the other an error in income calculation (the application was approved for reduced status while it should have been paid status).

**Corrective Action:**

The School Food Authority will acquire the missing adult signature on the application and send a copy of the application with adult signature as corrective action.

For the application with a calculation error, the School Food Authority will change the student's eligibility status to paid and send the household an adverse action letter to inform them of the change of student eligibility.

<table>
<thead>
<tr>
<th>Section</th>
<th>Form subsection</th>
<th>Site Name</th>
<th>Question #</th>
<th>Due Date</th>
<th>Status</th>
</tr>
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<tbody>
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<td>Certification and Benefit Issuance</td>
<td></td>
<td>126</td>
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