Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name:
Cherokee County

Date of Administrative Review entrance conference:
November 18-21, 2019

Date the final review results were provided to the School Food Authority:
February 4, 2020

Date review summary was publicly posted:
February 12, 2012

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   - [ ] School Breakfast Program
   - [ ] National School Lunch Program
   - [ ] Afterschool Snack
   - [ ] Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - [ ] No

Review Findings
3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - [ ] Yes
**Certification and Benefit Issuance**

**Finding:**
The School Food Authority (SFA) did not accurately transfer the correct benefit from the eligibility determination document to the Point of Service benefit issuance document. This occurred for one student in the review sample. One other household member was affected.

**Corrective Action:**
The SFA immediately corrected the meal benefit status on the benefit issuance roster and notified the parents. The State Agency will calculate fiscal action.

<table>
<thead>
<tr>
<th>Section</th>
<th>Form subsection</th>
<th>Site Name</th>
<th>Question #</th>
<th>Due Date</th>
<th>Status</th>
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<tbody>
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<td>Certification and Benefit Issuance</td>
<td>Certification and Benefit Issuance</td>
<td></td>
<td>137</td>
<td></td>
<td>CAP Accepted</td>
</tr>
</tbody>
</table>

**Corrective Action History**

**Finding:**
Two of the selected applications were not approved correctly.

**Corrective Action:**
The School Food Authority corrected the errors and the households were notified as required. The State Agency will calculate fiscal action.