Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: __Hall County Schools__

Date of Administrative Review entrance conference: __January 22, 2019__

Date the final review results were provided to the School Food Authority: __April 10, 2019__

Date review summary was publicly posted: __April 12, 2019__

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   - x School Breakfast Program
   - x National School Lunch Program
   - x Fresh Fruit and Vegetable Program
   - x Afterschool Snack
   - □ Special Milk Program
   - x Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - □ Community Eligibility Provision
   - □ Special Provision 2

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - x Yes
   - □ No
**Hall County (669)**

**Exit Conference Date: 1/25/2019**

Review Year: 2019        Month of Review: December        Lead Reviewer: Mary Carol Eddleman

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor - Level Findings</td>
<td>V-0100</td>
<td>Four applications did not have the required adult household member signature.</td>
<td>The School Food Authority (SFA) must obtain the signatures for the four applications. These were obtained while the reviewers were on site. No further action is required. This finding is closed.</td>
</tr>
<tr>
<td>Site - Level Findings: North Hall High School (1556)</td>
<td>V-0400</td>
<td>The planned menu quantities do not meet the meal pattern requirements for the review period for the grade group 9-12. The planned menu showed insufficient quantities of whole grain equivalents. The meal pattern requires that a minimum of 10 grain equivalents be offered over the course of a week for the 9-12 grade group.</td>
<td>The SFA must offer at a minimum 2 ounces of whole grain rich grains daily for the 9-12 grade group. The saltine cracker recipe has been revised so that the crackers are offered in 1 ounce and 2 ounce equivalents, instead of 1/4 ounce packs. The SFA will provide the State Agency (SA) with the revised recipes and the production records from reflecting the change on a day when entree salads are served. All documents were received. No further action is required. This finding is closed.</td>
</tr>
</tbody>
</table>
### Site - Level Findings: North Hall Middle School (389)

| 1400 - Food Safety | V-1400 | The SFA received honey from Vietnam or India and did not have documentation to substantiate the purchase of the non-domestic product as required by the Buy American Provision. | The SFA must provide the State Agency with documentation that substantiates the purchase of the non-domestic honey. All documents were received. No further action is required. This finding is closed. |

### Site - Level Findings: Sardis Elementary School (4056)

| 1400 - Food Safety | V-1400 | Cases of food in the dry storage room and the freezer were not date marked with the month and year for easy implementation of FIFO - First In - First Out. | Review invoices to determine received dates of product and date mark products in inventory. Retrain the staff on the Standard Operating Procedure (SOP) for Receiving and Storage of Goods. Provide the roster of staff members retrained and the SOP information reviewed during the training. All documents were received. No further action is required. This finding is closed. |