Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Jeff Davis County

Date of Administrative Review entrance conference: January 14, 2019

Date the final review results were provided to the School Food Authority: March 8, 2019

Date review summary was publicly posted: March 21, 2019

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   □ School Breakfast Program
   □ National School Lunch Program
   □ Afterschool Snack
   □ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   □ Community Eligibility Provision
   □ Special Provision 2

Review Findings
3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   □ Yes
Jeff Davis County (680)
Review ID: 9278
Exit Conference Date: 1/16/2019

Review Year: 2019
Month of Review: December
Lead Reviewer: Cindy Ham

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site - Level Findings: Jeff Davis High School (199)</td>
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<tr>
<td>1100 - Smart Snacks in School</td>
<td>V-1100</td>
<td>Non-compliant food items found in vending machine at Jeff Davis High School. See attached list on Q.1105.</td>
<td>The high school principal and bookkeeper will remove the non-compliant food items as of 1-17-19. A picture will be sent as documentation of the Corrective Action. The principal and bookkeeper will work with the vendor to find food items that meet Smart Snacks guidelines. The SNP Director has provided guidance to the principal regarding the Smart Snacks calculator and documentation needed to prove compliance. The SFA documented corrective action This finding is CLOSED.</td>
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<tr>
<td>1400 - Food Safety</td>
<td>V-1400</td>
<td>Cases of product in the dry storage, cooler, and freezer were not properly date marked to making FIFO difficult.</td>
<td>The SFA will provide training to staff on the correct procedures for first-in first-out inventory management and date marking foods as they are received. The SFA will submit a copy of the procedure, agenda and sign in sheet with the date of the training. The SFA documented Corrective Action. This finding is CLOSED</td>
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