Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: __Warren County Schools

Date of Administrative Review entrance conference: _November 5, 2018

Date the final review results were provided to the School Food Authority: _December 21, 2018

Date review summary was publicly posted: __January 7, 2019

General Program Participation
1. What Child Nutrition Programs does the School Food Authority participate in?
   X School Breakfast Program
   □ National School Lunch Program
   X Fresh Fruit and Vegetable Program
   □ Afterschool Snack
   □ Special Milk Program
   X Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   X Community Eligibility Provision
   □ Special Provision 2

Review Findings
3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   X Yes □ No
## Warren County Schools  Exit Conference Date: 11/8/2018

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Office</td>
<td>1400 - Food</td>
<td>V-1400  The School Food Authority (SFA) was in violation of the Buy American Provision.</td>
<td>1. The SFA will develop a procedure to correct the finding and will submit a copy of the procedure for corrective action. 2. The SFA will provide training to appropriate staff on the correct procedure and submit an agenda, sign in sheet with the date of the training. 3. The SFA will submit a copy of an e-mail or memo sent to vendor to inform them of the correct procedure. All documents were submitted. This finding is closed.</td>
</tr>
<tr>
<td>Warren County High School</td>
<td>1400 - Food</td>
<td>V-1400 The School did not have two health inspections in the previous year and none in the current school year.</td>
<td>The SFA must draft and provide a copy to the State Agency of a documented request to the East Central Health District to request two food safety inspections per school year and a copy of the completed inspection. All documents were submitted. This finding is closed.</td>
</tr>
<tr>
<td></td>
<td>1400 - Food</td>
<td>V-1400  The state agency observed three opened containers of sauces that require refrigeration in the storeroom and an open bag of flour that needs to be stored in a covered container. There were several violations observed in the walk in cooler. Mozzarella string cheese and containers of sour cream were out of date and several cases of fresh produce had visible signs of spoilage.</td>
<td>1. The SFA will record and discard all expired and spoiled foods on a discard log and submit to the state agency. 2. The SFA will provide training to the staff on proper receiving, rotation and utilization of foods prior to expiration or spoilage and will submit a copy of the agenda and sign in sheet to the state agency.</td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Lunch</td>
<td>V-0400</td>
<td>At the Career Academy, the fruit component was not available during the entire meal service. This school utilizes the &quot;serve&quot; option, therefore two of the meals served were not reimbursable due to the missing fruit meal component.</td>
<td>The SFA will provide documentation to the state agency showing that all of the meal components were available during the entire meal service at the Career Academy for a one week period. All documents were submitted. This finding is closed.</td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Lunch</td>
<td>V-0400</td>
<td>Fluid milk was not available in at least the two required varieties throughout the serving period on all meal service lines.</td>
<td>The SFA will offer all students a second allowable milk choice beginning at breakfast on 11/7/2018. The finding was corrected on site. This finding is closed.</td>
</tr>
</tbody>
</table>