Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: Dougherty County Schools

Date of Administrative Review entrance conference: 4/11/2017

Date final review results were provided to the School Food Authority: 5/23/2017

Date review summary was publicly posted: 5/23/2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?
   ☒ School Breakfast Program
   ☒ National School Lunch Program
   ☐ Fresh Fruit ☐ and Vegetable Program
   ☒ Afterschool Snack
   ☐ Special Milk Program
   ☒ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   ☒ Community Eligibility Provision
   ☐ Special Provision 2

Review Findings

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   ☒ Yes    ☐ No
<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1400 - Food</td>
<td>V-1400</td>
<td>Food items were not dated with the month and year received. They were dated with month and day received only.</td>
<td>Items are to be dated by the close of the Administrative Review. This finding was corrected. No further action is needed. The finding is closed.</td>
</tr>
<tr>
<td>1100 - Smart Snacks in School</td>
<td>V-1100</td>
<td>Foods and beverages sold to students during the school day do not meet Smart Snacks standards. Non-compliant items found in the vending machine were non whole grain Poptarts and Fruit Roll-ups.</td>
<td>The School Nutrition Program Director will contact Pepi Vending Service to request removal of non-compliant items from the vending machine. Correspondence to the vending company will be submitted as documentation. Also student access to the vending machine will be prohibited until non-compliant items are removed. Compliance has been met. No further action is needed. This finding is closed.</td>
</tr>
<tr>
<td>1400 - Food Safety</td>
<td>V-1400</td>
<td>Food items were not dated with month and year received. They were dated with month and day received.</td>
<td>Properly date label all food items prior to the end of the administrative review on 4/13/2017. The inventory was dated. No further action is needed. This finding is closed.</td>
</tr>
<tr>
<td>1700 - Afterschool Snack</td>
<td>V-1700</td>
<td>A snack over claim of 26 snacks for February 2017 was calculated by the State Agency after counting the student rosters. While onsite State Agency observed the tallying procedure of the daily snacks by the manager, no second party check or a calculator tape was used to validate the daily count.</td>
<td>Dougherty County School Nutrition Program will develop a snack counting and claiming procedure to correct the finding and submit a copy of the procedure for corrective action. The procedure will include a daily second party check of the count by the manager, as well as, revised roster forms and weekly snack forms. All documentation has been received. No further action is needed. This finding is closed.</td>
</tr>
</tbody>
</table>