Georgia Department of Education School Nutrition Division
Administrative Review Summary

School Food Authority Name: **Floyd County**

Date of Administrative Review entrance conference: 11/7/2016

Date final review results were provided to the School Food Authority: 12/9/2016

Date review summary was publicly posted: 1/3/2017

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**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in?
   - ☑ School Breakfast Program
   - ☑ National School Lunch Program
   - ☐ Fresh Fruit and Vegetable Program
   - ☑ Afterschool Snack
   - ☐ Special Milk Program
   - ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions for meal counting and claiming?
   - ☑ Community Eligibility Provision
   - ☐ Special Provision 2

**Review Findings**

3. Did the review identify areas of non-compliance with School Nutrition Program Regulations?
   - ☑ Yes
   - ☐ No
Floyd County (657)
Administrative Review Report of Findings
Exit Conference Date: 11/10/2016

Review Year: 2017
Month of Review: October
Lead Reviewer: Linda Azain
Programs in Operation: Breakfast, Lunch, Afterschool Snack
Special Provision Option: Community Eligibility Provision (CEP)

<table>
<thead>
<tr>
<th>Area</th>
<th>Findings ID</th>
<th>Finding Description</th>
<th>Required Corrective Action</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><strong>Sponsor - Level Findings</strong></td>
<td></td>
</tr>
<tr>
<td>1000 - Local School Wellness Policy</td>
<td>V-1000</td>
<td>The Local School Wellness Policy does not contain required elements. A wellness committee has not yet been implemented by the SFA to review and revise the Wellness Policy.</td>
<td>The SFA formed a wellness committee and created a wellness policy that contains all required elements. The SFA provided a copy of the meeting notes for the first wellness committee meeting with a list of committee members. The SFA also provided a copy of a draft wellness policy with timeline for implementation. No further action is needed.</td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Lunch</td>
<td>V-0400</td>
<td>The planned menu quantities did not meet meal pattern requirements for the review period. This was not a repeat violation from previous reviews. The choices of the Peanut Butter and Jelly sandwich did not meet the minimum meat/meat alternate minimum for the week and the Lunchbox Buddy did not meet the minimum meat/meat alternate or grain minimum for the week.</td>
<td>The SFA adjusted the menu to meet all minimum weekly requirements for this age/grade group and provided a copy as documentation. The SA observed the modified menu being served while onsite. No further action is needed.</td>
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<td><strong>Site - Level Findings: Model Middle School (203)</strong></td>
<td></td>
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<tr>
<td>1400 - Food Safety</td>
<td>V-1400</td>
<td>On-site storage violations were observed. The reviewer discovered outdated canned sliced apples in the storeroom.</td>
<td>The school manager discarded the item. No further action is needed.</td>
</tr>
<tr>
<td>400 - Meal Components and Quantities - Lunch</td>
<td>V-0400</td>
<td>The hand written menu board indicated the students had to choose either milk or juice. Students must be allowed to select both milk and juice, when juice is offered.</td>
<td>The signage was corrected on site. The SA observed the school posting signage that students can take both milk and juice. This was corrected onsite. No further action is needed.</td>
</tr>
</tbody>
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